

Steps to Creating a Digital Story Using Photostory

1. Students must understand what the objective of the digital story is so that they can collect pictures and music to go with their stories.
2. Music can be obtained from **Freeplaymusic.com** or anywhere on the internet where they can get free music clips.
3. Pictures can be obtained from **flickr.com** or **Google** images.
4. All pictures and music should be saved to a separate new folder.
5. Once you have pictures and music, students must create a script to go with their story if it is required as part of the project.
6. Open Photostory from the Start, Programs menu or Shortcut on desktop
7. Click on Begin a New Story. Click on Next.
8. Import pictures.
9. Click on the Import Pictures button to select the pictures. If all the pictures are in one folder, you can select them all and import them all at once or select one at a time. Pictures appear on the timeline.



10. You can move your pictures to any location once they are on the timeline by clicking on them and dragging them or use the arrow buttons on the right.
11. You will be prompted to Remove Black Borders from the picture. This is a good idea since it will allow pictures to fill up the screen. You can preview each picture to decide if you want this option or not.
12. Once you have your pictures in order and you've removed black borders, click Next.
13. You can add titles to any picture by clicking in the text box provided and typing in text. You can change the font, size and color of the text. When done, click Next.
14. On the next screen, you can select custom motion, transitions and record your script.
15. It is a good idea to write your script in for each picture so it will be easier to record.
16. When you are ready to record your narration, connect your headphones and click on the red record button to begin. Manually move through your pictures and continue recording or stop and start your recording for each picture. If



you do not like how the recording turns out, click on the Undo button to erase it and start over.

17. You can click on the Preview button to hear your recording and see how it fits with your story.
18. Hit Next when you are done.
19. You now can select music from either a downloaded clip or you can create it from sounds Photostory provides.
20. You should also set the volume of the music towards low so that it does not drown out your script recording.
21. You should Save this project at the beginning and periodically throughout it. At the very end you will create a movie to play in Windows Media Player by Saving your story for playback on your computer. Make sure you know where it is saving!